Yaqeen Book Submission Guidelines

To have a book considered for publication with Yaqeen, we invite interested authors to first submit a brief 10-30 page proposal for feedback. All submissions must be original work and should not have been published elsewhere previously nor be under consideration by another publication.

Proposals should:

- Be at least 5000 words
- Explain the aim and motivation behind the work and its overall significance
- Demonstrate how the book aligns with Yaqeen's research goals (see here)
- Detail the central arguments and methodological approaches
- Provide tentative conclusions
- List out the key sources/literature/evidence that will be used to support the findings (both from traditional and western academic paradigms)
- Contain practical (spiritual) recommendations for how one might implement this knowledge in their day-to-day lives where relevant

Furthermore, a book proposal should contain the following key elements:

- A proposed title (subject to change)
- A 1000-2000 word overview of the book
- A description of the target audience (look at Yaqeen's BASIC framework for ideas of our preferred target audience)
- A comparison to other books on the market on similar topics (List approximately 4-5 books already on the market)
- A proposed table of contents with a descriptive summary of each chapter

- Details about manuscript expectations and specifications (number of pages expected, will it feature images, proposed tone and timeline)
- The current state of the manuscript (complete, first draft, idea phase, in progress)
- A brief biography of the author and why you believe you are qualified to write about this topic

Once a proposal is submitted, our Editorial Review Board will review the submission for:

- Alignment with Yaqeen's research priorities, mission, and scope of orthodoxy
- Engagement with the foundational Islamic sources (i.e., Quran and Sunnah) and the dominant opinions within traditional Muslim scholarship where relevant
- Author's credentials, preparation, and training in the subject matter
- Breadth of primary and secondary literature to be engaged (in both traditional and western paradigms where appropriate)
- Suitability of research methods as appropriate for the discipline
- Rigor of argumentation and use of sufficient evidence to support stated claims
- Accessibility and relevance to a general educated audience
- Quality of language, style, grammar, and formatting*

If a proposal is accepted, the author will be asked to submit a first draft book that adheres to our aforementioned evaluation criteria and formatting guidelines below. A team of expert peer reviewers, including members of our Editorial Review Board, will thoroughly review the first draft before a final decision is made. Once all revisions have been accepted and the manuscript is approved, the book will then move forward for onboarding toward publication.

Academic Integrity

Maintaining integrity in our work is not only a value Yaqeen promotes as an academic standard, but is an ethical value integral to the good character of a believing Muslim. Honesty in our writing and acknowledging our indebtedness to the works of others through proper citation and referencing, is both an academic and Islamic virtue. This is perhaps

most evident in the *isnad* system developed for authenticating hadith and retracing the source of the information in a very detailed manner. We ask that you please maintain academic integrity and honor the tradition by giving proper credit through citations where credit is due, whether that be in the form of quotations, paraphrased sections, or even borrowed ideas or framing.

Formatting Guidelines

- Font for main text: Gentium, Size 12 font with 1.15 line spacing, 1-inch margins, fully justified
- Font for Footnotes:
    - Times New Roman, Size 10 font, and 1.00 line spacing, left-justified
    - Transliteration of Arabic terms must adhere to the American Library Association - Library of Congress (ALA-LC) Romanization table guidelines found here.
- Reference style:
    - Footnotes must be in accordance with Chicago Style. For sample referencing guidelines, see here.
    - Please see Purdue Style Guide for a side-by-side comparison of Chicago style compared to other formats. Free automatic citation generators like Endnote and Zotero are great tools for tracking the sources you use and generating citations in a variety of formats.
    - Hadith Citation
        - For the major books of hadith, include the name of the book and either the hadith number or the transliterated names of the *kitab* and *bab* where the hadith can be found. If volume and page numbers are cited instead of hadith numbers, please treat the source as a book and include the publication information.
            [1] *Ṣaḥīḥ al-Bukhārī*, no. 6227.
            [2] *Muwaṭṭaʾ Mālik, kitāb qaṣr al-ṣalāt fī al-safar, bāb jāmiʿ al-ṣalāt.*
            [3] *Ṣaḥīḥ Muslim*, no. 2807, bk. 52, hadith 42.

- Books of *sharh* (e.g., *Fath al-bari*) should include full publication information.

  ¹ Ibn Ḥajar, *Fatḥ al-bārī sharḥ ṣaḥīḥ al-Bukhārī*, ed. ʿAbd al-ʿAzīz Bin Bāz and Muḥammad Fuʿād ʿAbd al-Bāqī, 16 vols. (Beirut: Dār al-Kutub al-ʿIlmiyya, 1997), 11:525–27.

- If the hadith is not in *Sahih Bukhari* or *Sahih Muslim*, cite the reference from a primary source (i.e., one that has *isnad*) and also mention how the scholars of hadith have graded it.

- Avoid using a weak hadith unless it is necessary to support the overall argument. If there is a strong difference of opinion about a hadith's authenticity, please mention that in the footnotes.

For any queries regarding our book proposal/manuscript submission guidelines and overall review and publication process, please send us an email at research@yaqeeninstitute.org